

## Letter of Commitment Format Guide

**Your Letterhead here**

This letter of commitment is being written to express this organizations commitment to the Rural Access to Emergency Devices Grant sponsored by the Department of Health and Human Services, Health Resources and Services Administration, Office of Rural Health and being administered by the Pennsylvania Department of Health, Emergency Medical Services Office. (EMS Office)

As a member of this partnership, we will ensure that the awarded AED is maintained and serviced to the manufacturer's standard; and that the minimum requirements for medical advice, training, reporting and quality assurance activities are maintained in a cooperative effort with the involved community health improvement partnership, training agencies, local EMS authorities, the regional EMS council and the Pennsylvania Department of Health, EMS Office.

We further commit to continue these efforts in order to ensure the sustainment of the program in a continued effort to increase the survivability of sudden cardiac events in the rural areas of the Commonwealth.

\_\_\_\_\_  
AED Coordinator

\_\_\_\_\_  
AED Coordinator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regional EMS Director

\_\_\_\_\_  
Regional EMS Director Signature

\_\_\_\_\_  
Date