



EMS Information Bulletin- #010

DATE: February 11, 2004

SUBJECT: EMS License Plates

TO: EMS Practitioners
Ambulance Services
Medical Command Facilities

FROM: Emergency Medical Services Office
(717) 787-8740

The EMS Office has received a number of telephone inquiries from individuals trying to obtain EMS license plates for personal vehicles. The EMS Office has contacted the Pennsylvania Department of Transportation, Bureau of Motor Vehicles for the following information regarding EMS License Plates:

1. Individuals who want to purchase EMS Special Organization License plates must complete [DOT form MV-904SO](#) (the form may be obtained from the regional EMS council or downloaded from the EMS Office web site.)
2. EMS Special Organization License Plates are only available for individuals who are associated with EMS organizations such as a quick response service (QRS), licensed ambulance service, or emergency department.
 - a. Section A of the application can be filled in “on-line” if desired prior to printing the form.
 - b. Sections B and C of form MV-904SO must be completed and signed by the “**Chief Officer**” for members of quick response and ambulance services or the “**Emergency Department Director**” if the individual works for an Emergency Department. PennDOT representatives indicate it is imperative that the Chief Ambulance Officer or the Emergency Department Director signs the application. Applications sent to PennDOT without one of these signatures will be denied. No substitutions will be accepted.
3. When the applicant ceases to be a member in the organization, the registration plate must be returned to the Department of Transportation. Additional instruction for reissue of a regular series registration is included on form MV-904SO.
4. Completed applications should be returned to the address indicated on form MV-904SO.